

School District Maintenance/Custodial and IT/Computer Work Requests through SchoolDude

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SchoolDude Maintenance/Custodial and IT/Computer Work Requests

The School District's Building and Grounds Department uses "SchoolDude" for submitting work requests for all Maintenance and Computer Services. Our SchoolDude organization account number is **823691964**.

Current SchoolDude User?

If you have previously submitted work requests, you **DO NOT** need to register. Click on the **Work Order System Login page**. Enter your school email address and the password you have chosen for SchoolDude. If you have forgotten your password, click on **Forgot Password?** Enter your school email on the next screen. You will receive an email link to create a new password to login. Once you have your individual password, enter your Email & Password. Then click on **Sign In**

New Requester?

If you are a new requester click on **Never Submitted a SchoolDude Request? Register Here!**

Complete all the information, then click the **Register** button. **NOTE:** Registration will be complete after you submit your first request. **New users are not saved until their first request has been submitted.**


The Submittal Password for all work requests district-wide is always: **ashland**

For your convenience, you can bookmark the sign-in page or save a shortcut to your desktop. Access the brief **SchoolDude work request guide**.

Please contact Stacie Defoe, Administrative Assistant, Facilities & Grounds at sdefoe@sdak12.net or Ext. 6101 if you have questions.

If you are asked for our organization account number please enter: **823691964**

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← → ↻  login.myschoolbuilding.com/msb

School District of Ashland



School District of Ashland

Current SchoolDude User? Login Here!

Email

khudson@sdak12.net


Password

.....

Sign In

[Forgot Password?](#)

Never Submitted a SchoolDude Request? Register Here! ^

Account Number 

823691964

First Name

Karie

Last Name

Hudson

Phone Number

715-682-7952 X6101

Email

khudson@sdak12.net

New Password

Passwords are case sensitive and must be at least six characters long.

Confirm Password

Register

NOTE: Registration will be complete after you submit your first request. New users are not saved until their first request has been submitted.

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Complete all information then click the **Register** button. **NOTE:** Registration will be complete after you submit your first request. **New users are not saved until their first request has been submitted.** Login to SchoolDude using your school email and password for submitting any future work requests.

In your work request, **STEP 7 Submittal Password for all work requests is always: ashland**

Please only click the submit button once to process. There may be times it takes longer to process but if it is clicked more than once it will generate that many duplicate work requests.

You are able to utilize the following tabs in SchoolDude:

Maint Request tab for submitting your work requests.

My Requests tab will show you your individual work requests submitted and the status of your work requests.

Settings tab for updating/changing your individual information if needed, i.e.; name, location, phone, ext.

The screenshot shows the SchoolDude application interface. At the top, there is a header with the School District of Ashland logo and name on the left, and the SchoolDude apps logo, a dropdown menu for Application Links, and a Logout button on the right. Below the header, there is a navigation bar with three tabs: Maint Request (highlighted in blue), My Requests, and Settings. To the right of the navigation bar is a HELP link. Below the navigation bar, there is a Legend dropdown menu. The main content area features a blue header for the Work Request section, followed by a welcome message: "Welcome to School District of Ashland Maintenance Department" and a thank you note: "Thank you for using our internet service to submit work requests. This service helps us to promptly attend to your issues and concerns. Please complete this request form."

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SchoolDude Work Order System:

- * Saves you time.
- * Simplifies work requests submission.
- * Makes it easy to go back and check your previously submitted work requests and the status.

This also helps us:

- * Reduce unnecessary paperwork.
- * Reduce work processing time.
- * Improve our communication with you.
- * Improve our productivity in keeping your site clean, safe, and well-maintained.

Contact Stacie Stariha, Administrative Assistant, Facilities & Grounds at ssariha@sdak12.net or Ext. 6101 if you have questions.