



SCHOOL DISTRICT OF ASHLAND
— EXCELLENCE IN EDUCATION —

Ashland High School

Co-Curricular Handbook

2022-2023

This handbook is a collection of selected policies and administrative guidelines,
as well as rules and regulations of the School District of Ashland.
If there is a conflict between Board policy and this handbook, the Board policy shall take precedent.

BOE Approved: 5/25/2022

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ATHLETICS AND CO-CURRICULAR ACTIVITIES

SCHOOL DISTRICT OF ASHLAND CO-CURRICULAR VISION

The vision for co-curricular activities at the School District of Ashland is to create safe, fun and positive experiences for students to build character and find their passion.

GUIDING PRINCIPLES

- Uphold a sense of purpose and a connection to why these activities are important
- Instill integrity and accountability
- Support a sense of personal belonging and value
- Advance the concepts of success, teamwork, and sportsmanship with students and adults
- Foster student-driven opportunities
- Keep students at the center of all offerings
- Strengthen the overall sense of community

Ashland High School offers a wide variety of co-curricular opportunities for students. These activities are designed to help our students become better citizens and enhance their school experience. Besides meeting new people, seeing new things, and going places, students get the satisfaction of contributing to themselves and their school. Participation in extra/co-curricular activities enhances character development, proper health habits, team and school spirit, and good citizenship.

It's also important to remember that it is a **privilege** to participate in any school-sponsored activity. Participants in the co-curricular program are expected to conduct themselves in a manner that will bring credit to themselves, their school, and the community. Therefore, compliance with all the code regulations is necessary for participation.

Enjoy your years at Ashland High School! Have fun, follow the rules, and take pride in being an Ashland Oredocker.

Please keep this handbook at home for your reference.

By signing the co-curricular code, you have agreed to abide by the content of this handbook year round (365 days of the year) and will be held accountable for your conduct.

Prior to participation, students must be academically eligible, have a physical or alternate year card on file, have turned in a signed co-curricular card, and have paid all fees to the coach/advisor prior to the first practice.

The co-curricular director will keep these items on file.

DISCIPLINE POLICIES AND PROCEDURES FOR CO-CURRICULAR PROGRAMS

Participating in co-curricular activities sponsored by Ashland High School is a privilege extended to every student. It is our belief that students electing to participate in such activities must accept the responsibility of conducting themselves in a fashion that reflects positively both on themselves and on the school and its programs.

The School District of Ashland is serious about teaching that alcohol and drug use is harmful. Rules and regulations are contained policies that relate to the abuse of alcohol and other drugs:

- [Policy 5330 - Administration of Medication/Emergency Care](#)
- [Policy 5330.01 - Self-Administered Medication](#)
- [Policy 5512 - Use of Tobacco and Nicotine by Students](#)
- [Policy 5530 - Drug Prevention](#)

For purposes of this Handbook, "drugs" shall mean: all dangerous controlled substances as so designated and prohibited by Wisconsin statute; all chemicals which release toxic vapors; all alcoholic beverages; any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy; "look-alikes"; anabolic steroids; any other illegal substance so designated and prohibited by law. The Board prohibits the use, possession, concealment, or distribution of any drug and any drug-paraphernalia at any time on District property or at any District-related event.

These co-curricular programs are divided into three groups.

Each group has its own *penalties for violations of the rules and regulations*, which must be followed for continued eligibility.

Section A - Athletic Teams and Related Activities

- Alpine Skiing/Snowboarding
- Baseball (boys)
- Basketball
- Cross Country
- Cross Country Ski
- Football (boys)
- Golf (boys)
- Gymnastics (girls)
- Hockey
- Soccer
- Softball (girls)
- Tennis
- Track
- Volleyball (girls)
- Wrestling (boys)

Violations

1. Use, possession, distribution or selling of drugs and other controlled substances forbidden by law. A medication consent form must be on file in the health office for prescription drugs.
2. Conducting oneself in a manner which is contrary to the ideals, principles, and standards of the School District of Ashland school's student handbook (resulting in a 3-day or more suspension or expulsion) or the WIAA. Violating any civil or criminal law or being, or be involved in hazing, harassment or discrimination, destruction of property, shoplifting or bullying.
3. A participant shall not attend or knowingly remain at gatherings where drugs or controlled substances forbidden by law are present, even if they are not consuming these substances. It will be the student's responsibility to leave the gathering. This rule is not intended to include family gatherings where alcohol is served - such as weddings, anniversaries, birthdays, graduation parties, etc., or monitored events within licensed establishments as long as students follow the intent of the co-curricular code. Parental permission

does not override the provisions of this code.

***NOTE:** If a student is under the direct supervision of his/her legal parent/guardian and does not ingest drugs and/or other controlled substances, he/she is not in violation of this provision.*

4. A participant shall not knowingly remain in a motorized vehicle (within good judgment of location and circumstance) alone or with other individuals where alcohol, tobacco, drugs, and other controlled substances forbidden by law. A participant shall remove from the situation as soon as they are safely able to do so.

Penalties for Violation

The Director of Athletics and Activities will give notice to the coach/advisor stating the student's ineligibility to participate.

1st Offense: Violator will be suspended from athletic competition for 25% of the regular season scheduled contests in that sport (rounded up). A contest is defined as an interscholastic competition, played under rules with officials (not a scrimmage). The number of game suspensions will be determined as 25% of scheduled games at the time the schedule is published.

Students will continue to practice with the team during the suspension period, but will not suit up or travel. Students are expected to attend home events in street clothes, on the bench with their team. If less than 25% of the contests remain on the schedule, the remaining percentage of the suspension will carry over into the postseason and/or the contests of the next sport in which the athlete participates. If the suspension carries over into the postseason, the student is ineligible to participate in all postseason play, per WIAA Rules. *NOTE: Regardless of how many postseason games are played, only one (1) game (the first postseason game) is credited toward satisfying the violation penalty.*

1st Offense Reduction: Students may reduce the suspension from competition to 12.5% if he or she completes 10 service hours and restorative practices. These activities must be complete before returning to competition. If the violation is the result of an alcohol or other drug offense, the student-athlete must undergo, at his/her expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, and follow the recommendations of that agency.

1st Offense Self-Reporting Clause: Any athlete who self-reports a code of conduct violation from their presence at an event/party or gathering, but did not use alcohol or controlled substances at that gathering, may be extended the "self-reporting clause."

Prior to the initiation of an investigation, the student must self-report the violation to the Director of Athletics and Activities. The student shall have the penalty of 25% suspension reduced by half, to 12.5%. This clause applies to first-time violations only.

A student may reduce the suspension from competition to no missed games if he or she completes 10 service hours and restorative practices. This must be completed before returning to competition.

If no self-report is done: Students may reduce the suspension from competition to 12.5% if he or she completes 10 service hours and restorative practices. This must be completed before returning to competition.

***1st Offense Self-Reporting Clause Situation:** A student attends and knowingly remains at a party or gathering of youth involving tobacco products in any form, alcohol, cannabis and other substances forbidden by law, even though he/she is not consuming/using tobacco products in any form, alcohol, cannabis and other substances forbidden by law.

2nd Offense: Violator will be suspended from further athletic competition for 50% of scheduled games at the time

the schedule is published (rounded up) in which he/she is participating. Students must complete 10 service hours and restorative practices, which must be complete before returning to competition. If the violation is the result of an alcohol or other drug offense, the student-athlete must undergo, at his/her expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, and follow the recommendations of that agency.

*If less than 25% of the contests remain on the schedule, the remaining percentage of the suspension will carry over into the postseason and/or the contests of the next sport in which the athlete participates. If the suspension carries over into the postseason, the student is ineligible to participate in all postseason play, per WIAA Rules. *NOTE: Regardless of how many postseason games are played, only one (1) game (the first postseason game) is credited toward satisfying the violation penalty.*

3rd Offense and Further Violations: Violator will be suspended from further athletic competition for 75% of scheduled games at the time the schedule is published (rounded up) in which he/she is participating. Students must complete 10 service hours and restorative practices, which must be complete before returning to competition. If the violation is the result of an alcohol or other drug offense, the student-athlete must undergo, at his/her expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, and follow the recommendations of that agency. The athlete may practice during this suspension, provided a roster spot is available. The athlete is required to follow all established team rules regarding practice attendance and conduct. The athlete is expected to attend home events as a spectator.

Automatic Level Progression

Note: It is possible for a student to move more than one level (offense) when dealing with a single incident. For example, a student is facing his/her first violation. The student hosted a gathering/party and then lied about having hosted it. This student would progress from the first offense to the second offense, thus creating a third offense. Students are encouraged to take responsibility for their actions on and off the field.

- A. Any person who has a gathering (2 or more people) at their home/property, owned, rented or leased, where alcohol or drugs are being used, will be given a penalty at the next-highest level above the level they would normally be suspended. Example: If a student hosts a party and it is his/her first violation, he/she would be given the penalty as if it was the second offense.
- B. Students who have been dishonest about their own participation in the code violation when questioned by administration will be given a penalty at the next-highest level above the level he/she would normally be suspended. Student-athletes are encouraged to take responsibility for their actions on and off the field.
- C. Per the WIAA, a student charged and/or convicted of a felony shall, upon the filing of felony charges, become ineligible for all further participation until the student has paid his/her debt to society and the courts consider the sentence served (including probation, community service, etc.). The school must provide an opportunity for the student to be heard prior to any penalty being enforced (except for felony charges). If a student appeals a suspension, according to the school's appeal procedure, the student is ineligible during the appeal process.

Completion of Service Hours

Community service hours must be completed at a nonprofit, not-for-pay, pre-approved facility by the Director of Athletics and Activities. Students are required to turn in the following information:

- The name of the facility
- The facility location and phone number
- The name of supervisor
- The number of hours completed
- A signature from the supervisor verifying the hours completed

The student is responsible to turn in the completed document to the Director of Athletics and Activities and will be eligible to participate upon verification.

Note: Service hours must be completed before the competition to regain eligibility.

Section A:

Section A: Athletic Team and Related Activities

Penalties for Violations

Alpine Skiing/ Snowboarding, Baseball (boys), Basketball, Cross Country, Cross Country Ski, Football (boys), Golf (boys), Gymnastics (girls), Hockey, Soccer, Softball (girls), Tennis, Track, Volleyball (girls), Wrestling (boys)

ASHLAND HIGH SCHOOL

<p>1st Offense</p> <p>Student may reduce the suspension from competition to 12.5% if he or she completes 10 service hours and restorative practices. Must be completed before returning to competition.</p> <p>If the violation is the result of an alcohol or other drug offense, the student-athlete must undergo an AODA assessment, complete and show written certification before returning to competition.</p>	<p>2nd Offense</p> <p>Student will be suspended from athletic competition for 50% of scheduled contests.</p> <p>Student must complete 10 service hours and restorative practices. Must be completed before returning to competition.</p> <p>If violation is the result of an alcohol or other drug offense, the student-athlete must undergo an AODA assessment, and complete and show written certification before returning to competition.</p>	<p>3rd Offense & Further Violations</p> <p>Student will be suspended from athletic competition for 75% of scheduled contests.</p> <p>Student must complete 10 service hours and restorative practices. Must be completed before returning to competition.</p> <p>If violation is the result of an alcohol or other drug offense, the student-athlete must undergo an AODA assessment, and complete and show written certification before returning to competition.</p>	<p>Automatic Level Progression</p> <p>Student may move more than one level (offense) when dealing with a single incident.</p> <p>See page 5 of complete Co-Curricular code for examples.</p>
<p>If less than 25% of the contests remain, the suspension will carry over into the post-season and/or the contests of the next sport in which the athlete participates.</p>		<p>Self Reporting Clause - 1st Offense ONLY</p> <p>Prior to the initiation of an investigation, any student who self reports a code of conduct violation of their presence at an event/party or gathering but did not use alcohol or controlled substances may be extended the "Self Reporting Clause."</p> <ul style="list-style-type: none"> • Student must self report the violation. • Student shall have the penalty of 25% suspension reduced by half to 12.5%. • Student may reduce the suspension from competition to no missed games if he or she completes 10 service hours and restorative practices. Must be completed before returning to competition. <p><i>If no self report is done:</i> Student may reduce the suspension from competition to 12.5% if he or she completes 10 service hours and restorative practices. Must be completed before returning to competition.</p>	

*Students are expected to attend practices, follow team established rules, attend home contests (not suit up) and travel with the team at the coach's discretion. Per WIAA rules, if suspension carries over into the postseason, the student is ineligible to participate in postseason play.

RULES AND REGULATIONS GOVERNING ATHLETIC TEAMS & RELATED ATHLETIC GROUPS

Attendance:

A full day of attendance is mandatory on the day of a practice, contest or event. Judgment on special circumstances (such as family emergencies, medical or dental appointments, field trips for school or college visits) will be left at the discretion of the Director of Athletics and Activities. The discovery of a violation of this attendance policy on an event or contest day will result in suspension from participation of an event/contest that day or the next event/contest. It is also mandatory for students to attend the entire day of school following an event, unless team arrival is after 12:00 a.m., in which case they must arrive at school before 9:00 a.m.

Academic Eligibility:

The responsibility is on the child and their parent/guardian to stay informed of the student's academic eligibility. If a student is in need of additional classroom assistance (i.e., tutoring, tiered study hall, OT) speak with the teacher, a guidance counselor and the coach/advisor immediately so the issue can be addressed BEFORE academic eligibility is lost. Athletic participation is offered to students who maintain acceptable classroom performance, as described below:

1. A student must pass all classes each quarter to participate.
2. A student must meet school and DPI requirements defining a full-time student. A senior who has acquired all necessary credits toward graduation is not exempt from this rule.
3. A student failing one or more classes will be ineligible for a minimum of 15 scheduled school days and will remain ineligible until completing passing work in all classes. Students will be eligible to practice during this time, but will not suit up for home events or travel with the team to games if there is a loss of school time. A student may participate in a scrimmage as long as there is no loss of school time.
4. The ineligibility status described in the introduction to this section will be adjusted as follows for students in cases in which the date of earliest allowed competition is before the first day students are in class:
Fall Sports: The minimum academic ineligibility period shall be the lesser of (1) 21 consecutive calendar days, beginning with the date of earliest allowed competition in a sport or (2) one-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction). For example: A student failing one or more classes will be ineligible for a minimum of 21 days from the first game OR $\frac{1}{3}$ of scheduled games.
5. A student regains eligibility immediately if incompletes are made up within two weeks after a grade-reporting period and a completed grade check report turned in to the athletic office.
6. A student who is enrolled in some courses at a university/college or technical college or some similar institution must receive high school credit that meets the academic standard or have a notation made on his/her high school transcript that they successfully met the equivalent of the academic standard between the two schools involved.
Note: A student who has been assigned to a technical college by the school district is exempt from the provision requiring physical attendance at least one course each day, provided the student continues being carried on the attendance rolls for the purpose of state aid.
7. A student's eligibility may be based on meeting the requirements of his/her Individual Education Plan (IEP).
8. An athlete's eligibility status will be determined when grading is completed. Coaches will be notified of that status through the athletic and activities office.

Section A: Athletic Team and Related Activities - Grade requirements

SPRING: Baseball -- Golf -- Track (Boys and Girls) -- Tennis (Boys) -- Softball -- Soccer (Girls)

WINTER: Wrestling-- Hockey (Girls and Boys) -- Basketball (Boys and Girls) -- Gymnastics -- Alpine Skiing/Snowboarding (Boys and Girls)

FALL: Cross Country (Boys and Girls) -- Tennis (Girls) -- Soccer (Boys) -- Volleyball -- Football

1 or more Failing Grade(s) at the conclusion of a each Quarter

Student is ineligible for a minimum of 15 scheduled school days and

Student will remain ineligible until doing passing work in all classes.

Student must complete Grade Check Form and show he/she is passing each class before becoming eligible after the 15th day.

Student can practice and may scrimmage as long as there is no loss of school time.

Student is expected to attend practices, follow team established rules, attend home contests (not suit up) and travel (not suit up) -travel as long as there is no loss of school time, departure cannot take place before the end of the school day.

*Fall Sports – The minimum academic ineligibility period shall be the lesser of (1) 21 consecutive calendar days beginning with the date of earliest allowed competition in a sport or (2) one-third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction). I.e. A student failing one or more 4th quarter classes will be ineligible for a minimum of 21 days from the first game OR 1/3 of scheduled games.

Eligibility is based passing quarter grade. I.e. student can pass the semester though fails the quarter, they would then become ineligible.

Any incomplete in a course must be complete to a passing grade within 14 days. Athlete will be remain ineligible until incomplete is a passing grade.

If your sport begins during quarter (exception of fall sports) your eligibility is determined by grade of that quarter

1st Quarter- Impacts fall sports playoffs and winter sports

2nd Quarter- Impacts winter sports

3rd Quarter- Impacts spring sports

4th Quarter- Impacts spring sports playoffs and fall sports (will carry over unless made up in the summer).

Academic Eligibility: Co-curricular participation is extended to students who maintain acceptable classroom performance. Parent/Guardians are encouraged to be active participants in ensuring their student is performing in the classroom. The School District of Ashland has given all parents individual access on Skyward to view child(ren)'s school information on-line.

School Conduct:

Students participating in co-curricular activities are expected to conduct themselves in a manner that will bring credit to themselves, their school, and the community. Students will be held accountable for their actions in and out of the classroom.

Expulsions: Students expelled from school will not be eligible to participate (either in practices or games) in any of the activities listed in Section A, B and C while expelled. Students cannot be on school grounds or at any school events while serving out an expulsion.

Out-of-School Suspension (OSS): Students assigned to an out-of-school suspension will not be allowed to participate in athletic activities the day(s) of the assignment, with a minimum of one event day. **Reminder:** Students may not practice, be on school property, or participate in any school function during an OSS.

In-School Suspension (ISS): Students assigned to a ½ day or more of in-school suspension will not be allowed to participate in athletic activities on the day of the assignment.

Habitual Truancy: Students that are habitual truants shall be suspended from participation in athletic activities. Students may earn reinstatement by having fifteen (15) days free of unexcused absences. Further unexcused absences will cause additional suspension from co-curricular activities.

HABITUAL TRUANT is defined under Wisconsin Statutes as “a pupil who is absent from school without an acceptable excuse under sub.(4) s.118.15 for part or all of five (5) or more days on which school is held during a school semester.”

WIAA Sponsored Sports Requirement:

- [Eligibility for Transfer Student](#)
- [WIAA Rules at a Glance](#)

Additional Provisions:

1. For road events, a student must return home with the team/organization unless a parent/guardian signs out the student with a coach after the event. Any other travel arrangements to and from an event must be requested in writing with the coach or advisor.
2. Conduct unbecoming a student or unsportsmanlike conduct as a participant, spectator, or student will not be tolerated and may result in additional co-curricular sanctions, per the discretion of the Director of Athletics and Activities in consultation with the coach.
3. If a student is not involved in an activity at the time of the infraction, the penalty will start with the next activity in which the student participates.
4. To “work off” a code violation penalty, a student must make a team as a participant and remain on that team for the entire season.
5. Students cut from a sport that they have previously participated in will be released to participate in any other sport that season.
6. A student will not be allowed to “work off” a penalty as a manager in any sport unless he/she was a manager in the sport the prior season.
7. General suspensions shall begin immediately after the student has been found to have committed a violation. Students may serve a suspension in another sport provided the student completes the season in good standing.
8. Conditions of self-referral: If a student voluntarily comes forward and reveals an AODA concern that is of his/her own admission, the student will not automatically be ruled ineligible for athletic activities. A student admitting to having AODA concerns will not be excused from abiding by the co-curricular code and serving the penalties for violating the code.
9. Victims of sexual assault and bystanders who report a sexual assault, request emergency assistance, cooperate

with and assist law enforcement, and stay on the scene, or who encounter law enforcement at a medical facility at which the victim is being treated, cannot be issued a code of conduct violation. The victim or bystander must meet the State Amnesty Law Requirements. The victim may not falsely claim amnesty knowing the situation that he or she reports does not exist.

10. If, while at a school-sponsored event, a student has not abided by the co-curricular code, his/her parents/guardians will be called and may be required to pick up the student immediately.
11. Students may not switch sports during a season without the permission of the coaches of both sports in question and the co-curricular director. Dual-sport participation is permitted according to the dual-sport rules and forms.

RULES AND REGULATIONS GOVERNING ATHLETIC TEAMS & RELATED ACTIVITIES, OTHER CO-CURRICULAR ACTIVITIES, AND SPECIAL EVENTS, CLUBS AND PROGRAMS:

Attendance: A full day of attendance is mandatory on the day of a practice, contest or event. Judgment on special circumstances will be left at the discretion of the Director of Athletics and Activities. The discovery of a violation of this attendance policy on an event or contest day will result in suspension from participation of an event/contest that day or the next event/contest. It is also mandatory for students to attend the entire day of school following an event, unless team arrival is after 12:00 am in which they must arrive to school before 9:00 am.

Out-of-School Suspension (OSS): Students assigned to an out-school suspension will not be allowed to participate in athletic activities the day(s) of the assignment with a minimum of one event day.

Reminder: Students may not practice, be on school property, or participate in any school function during an OSS.

In-School Suspension (ISS): Students assigned to a ½ day or more of in-school suspension will not be allowed to participate in athletic activities the day of the assignment.

A student must meet school and DPI requirements defining a full-time student. A senior who has acquired all necessary credits toward graduation is not exempt from this rule.

PARTICIPANT EXPECTATIONS:

A participant shall not:

- (1) Use, possess, distribute or sell alcoholic beverages, controlled substances, tobacco, e cigs or e cig product (even if not nicotine), anabolic-androgenic steroids, performance enhancing substances, street drugs or any look-alike products
- (2) Conduct themselves in a manner which is contrary to the ideals, principles, and standards of the Ashland school's student handbook (that results in a 3 day or more suspension or expulsion) the WIAA, violate any civil or criminal law, or be involved in hazing, harassment or discrimination.
- (3) A participant shall not attend and knowingly remain at an event/party/gathering of youth involving alcohol or controlled substances even though they are not consuming alcohol or using the controlled substance.
 - a) *NOTE: If a student is under the direct supervision of his/her legal parent/guardian and does not ingest drugs and/or alcohol, he/she is not in violation of this provision.*
- (4) A participant shall not knowingly remain in a motorized vehicle (within good judgement of location and circumstance) alone or with other individuals where alcohol, controlled substances, tobacco, anabolic-androgenic steroids, other performance enhancing substances, or street drugs are present.

The Appeals Process:

Per the WIAA, a student charged and/or convicted of a felony shall, upon the filing of felony charges, become ineligible for all further participation until the student has paid his/her debt to society and the courts consider the sentence served (including probation, community service, etc.). The school must provide an opportunity for the student to be heard prior to any penalty being enforced (except for felony charges). If a student appeals a suspension, according to the school's appeal procedure, the student is ineligible during the appeal process.

Any participant and/or the participant's parent/guardian may appeal the guilt/innocence of a code violation placed upon the student or indicate that due process was not followed. This procedure will be followed in the event that the student and/or the student's parent/guardian wish to pursue the matter. Parties desiring to do so must notify the school principal, in writing, of their desire to appeal, within five (5) working days (not school days) of notification of a violation. Students will not be allowed to participate in their current sport until the final decision is rendered. The appeals process will align with Policy 9130 Complaints and 9130 Complaints Administrative Guidelines.

The school board, in its approval of the code of conduct, will recognize the appeals council appointed by the Director of Athletics and Activities. The council will consist of three people: the high school Principal, a coach (not connected with the student's current sport), and a staff member. The council, with the exception of the Principal, will serve a two-year term. The Director of Athletics and Activities will assign substitutes when a member of the council asks to be removed for matters of conflict of interest.

The co-curricular council meeting will be conducted by the Principal. The majority rules on all appeals council decisions. The Director of Athletics and Activities then informs the student and parent/guardian of the council decision within five (5) working days. This shall be the final appeal step, and the decision is not appealable to the school board.

NOTE: The coach/advisor of the participant involved may represent the participant as a non-voting member.

APPEALS PROCESS FOR ATHLETIC TEAMS & RELATED ACTIVITIES, OTHER CO-CURRICULAR ACTIVITIES, AND SPECIAL EVENTS, CLUBS AND PROGRAMS:

THE APPEALS PROCESS:

Any participant and/or the participant's parent/guardian may appeal the guilt/innocence of a code violation placed upon the student or indicate that due process was not followed. This procedure will be followed in the event that the student and/or the student's parent/guardian wish to pursue the matter. Parties desiring to do so must notify the school principal, in writing, of their desire to appeal, within five (5) working days (not school days) of notification of a violation. Students will not be allowed to participate in their current sport until the final decision is rendered. The appeals process will align with Policy 9130 Complaints and 9130 Complaints admin Guidelines.

Athletic Awards / School Recognition

1. Students who have a co-curricular violation are not eligible for any team (including captain status), conference or state awards for the full calendar year (365 days) from the date of the violation.
2. Students who have co-curricular violations during their AHS career are not eligible for the athletic awards/scholarships voted on by the AHS athletic department.
3. Students who have co-curricular violations may not be a representative on courts (such as prom, homecoming, Sweeties, etc.) for the calendar year (365 days) from the date of the violation.

Reporting Procedures:

Violations or suspected use may be observed or reported by administrators, faculty, parents, and other members of the community.

1. When a violation occurs at a school-sponsored event, a written report will be filed and the athletic suspension policy process will begin. Coaches and club advisors should not interrogate their athletes. Listening to gossip, rumors, and hearsay should all be avoided.
2. When a violation is observed by school personnel outside of school-sponsored events, a written report of the incident will be filed with the principal, assistant principal, or Director of Athletics and Activities. The co-curricular suspension process will then begin. After a student has been questioned about the incident, a parent/guardian will be contacted before the student is released from the office.
3. Suspected violations reported by school or non-school personnel will require a written report, including the date, time, place, people involved, and a description of the occurrence. No anonymous information will be investigated.
4. Electronic evidence showing a student is in violation of the co-curricular code including, but not limited to, electronic devices, pictures (Facebook, for example) or other internet sites will be accepted, along with the required written report.
5. When a written report is filed with the administration, the athlete and parent/guardian will be notified of the accusation as soon as possible.

Academically At-Risk Students:

Students who have earned one or more failing grades during their last quarter in middle school will begin their sports season with a four-week probationary period at Ashland High School. This is intended to serve as a proactive approach, with the hope of ensuring the student is able to balance classroom expectations with the daily demands of high school athletics/co-curricular activities. The requirements to maintain academic eligibility for these students is as follows:

- Students are responsible to pick up a grade check form from the guidance office and have each teacher complete and sign the form, indicating the student-athlete's current grade (P or F).
- The student-athlete is required to submit a weekly grade check form to the athletic office by 4:00 p.m. Friday with passing grades in all classes to remain eligible for the next week.
- Failure to submit a weekly grade check form to the athletic office by 4:00 pm. Friday will result in immediate loss of co-curricular eligibility for that week.
- Students may regain co-curricular eligibility by submitting a weekly grade check form, with proof of passing grades, by 4:00 p.m. the day of a practice or competition.

Co-Curricular Violations Prior to Entering AHS: If an entering freshman has a co-curricular violation at the middle school level and has not served a consequence through the school district, he/she must notify the co-curricular office of the following in order to gain co-curricular eligibility:

- Documentation showing enrollment in a school-approved assessment program.
- Documentation showing successful completion of that assessment and/or those recommendations.

GLOSSARY:

Academically At-Risk: (Incoming freshmen only). Students who as eighth graders earned one or more Fs at the end of the fourth quarter grading period.

Appeal: A process that takes place when a student feels they were wrongly accused.

Calendar Year: 365 days, clear on the 366th: Leap Year – 366 days, clear on the 367th.

Contest: A competition in which officials oversee and score is kept; it is a game that will count toward the maximum number allowed in a season.

Controlled Substance: Any item that violates a state law or local ordinance regarding the possession, purchase, sale, or consumption of alcohol, tobacco, drugs, or other controlled substances forbidden by law.

- [5512 - USE OF TOBACCO AND NICOTINE BY STUDENTS](#)
- [5530 - DRUG PREVENTION](#)

Knowingly participates: a) Attend and knowingly remain at an event/party/gathering of youth below the legal age to use alcohol, controlled substances, tobacco, e-cigs or e-cig product (even if not nicotine), anabolic-androgenic steroids, performance-enhancing substances, street drugs or any look-alike products, even though the individual is not consuming/using alcohol, controlled substances, tobacco, e-cigs or e-cig product (even if not nicotine), anabolic-androgenic steroids, performance-enhancing substances, street drugs, vaping or look-alike products

Post-Season Play: The tournament series that leads to the State Tournament. Per the WIAA, student athletes who are not eligible to play in the first game of the postseason are not eligible to play any games thereafter. Thus, only one (1) postseason game goes toward the student-athlete's completion of the violation penalty.

Scrimmage: An extension or variation of a practice.

Truancy/Acceptable/Unacceptable Absences: This is done on a case-by-case basis by school administration.

Unsportsmanlike behavior or conduct: Physical or verbal taunting/baiting/harassing, fighting, cursing / unacceptable language or gestures, removal from game or grounds as a participant or spectator.

Work Off: Actively serves/fulfills the penalties for a violation(s).

CO-CURRICULAR PARTICIPATION FEE SCHEDULE

Activity	Fee
Alpine Skiing/Snowboarding (boys & girls)	\$40
Baseball (boys)	\$40
Basketball (boys & girls)	\$50
Cross Country (boys & girls)	\$25
Cross Country Skiing (boys & girls)	\$20
Football (boys)	\$50
Golf (boys)	\$25
Gymnastics (girls)	\$50
Hockey (boys & girls)	\$50
Soccer (boys & girls)	\$40
Tennis (boys & girls)	\$25
Track and Field (boys & girls)	\$40
Volleyball (girls)	\$40
Wrestling (boys)	\$40

Activity	Fee
DECA	
FFA	
Forensics	
Music Dept. Fund-raised Trip	
National Honor Society	
Pep Band	
Student Council	
Quiz Bowl	

Activity	Fee
Assembly Program	
Badger Girls/Boys	
Drama	
Foreign Language Sponsored Trip	
Any other school-sponsored event, club, or program not listed.	

- Those Receiving Free Lunch: No Participation Fee
- Those Receiving Reduced Lunch: 50% of Participation Fee
- Maximum Individual Fee per Year: \$115.00
- Maximum Family Fee per Year: \$230.00

OTHER CO-CURRICULAR ACTIVITIES

Section B - Other Co-Curricular Activities

- Music Dept. Fund- raised trip
- DECA
- Mock Trial
- Trap
- Drama
- Pep Band
- Student Council
- Ice Fishing
- National Honor Society
- Forensics
- FFA

Section C - Special Events, Clubs, and Programs Activities

- Badger Girls/Boys
- Quiz Bowl
- Assembly Programs
- Foreign Language sponsored trip
- Any other school-sponsored event, club, or program not listed

1st Offense: 10 service hours

2nd Offense: 20 service hours

3rd and Further Offenses: Students will be suspended from 75% of scheduled events. Students must complete 30 service hours and restorative practices. Must be complete before returning to activity. If violation is the result of an alcohol or other drug offense, the student-athlete must undergo an AODA assessment, complete and show written certification before returning to competition.

Completion of Service Hours: Community service hours must be completed at a non-profit, not for pay, pre-approved facility by the Director of Athletics and Activities. Students are required to turn in the following information: the name of the facility, its location and phone number, name of supervisor, number of hours completed, and a signature from the supervisor verifying the hours completed. The student is responsible to turn in the completed document to the Director of Athletics and Activities and will be eligible to participate upon verification. **Note:** Service hours must be completed before the competition to regain eligibility.

Automatic Level Progression: Same as listed above.

Attendance: Same as listed above.

Academic Eligibility: Same as listed above with the exception that the student is eligible when they show they are passing after 15 days.

School Conduct: Same as listed above.

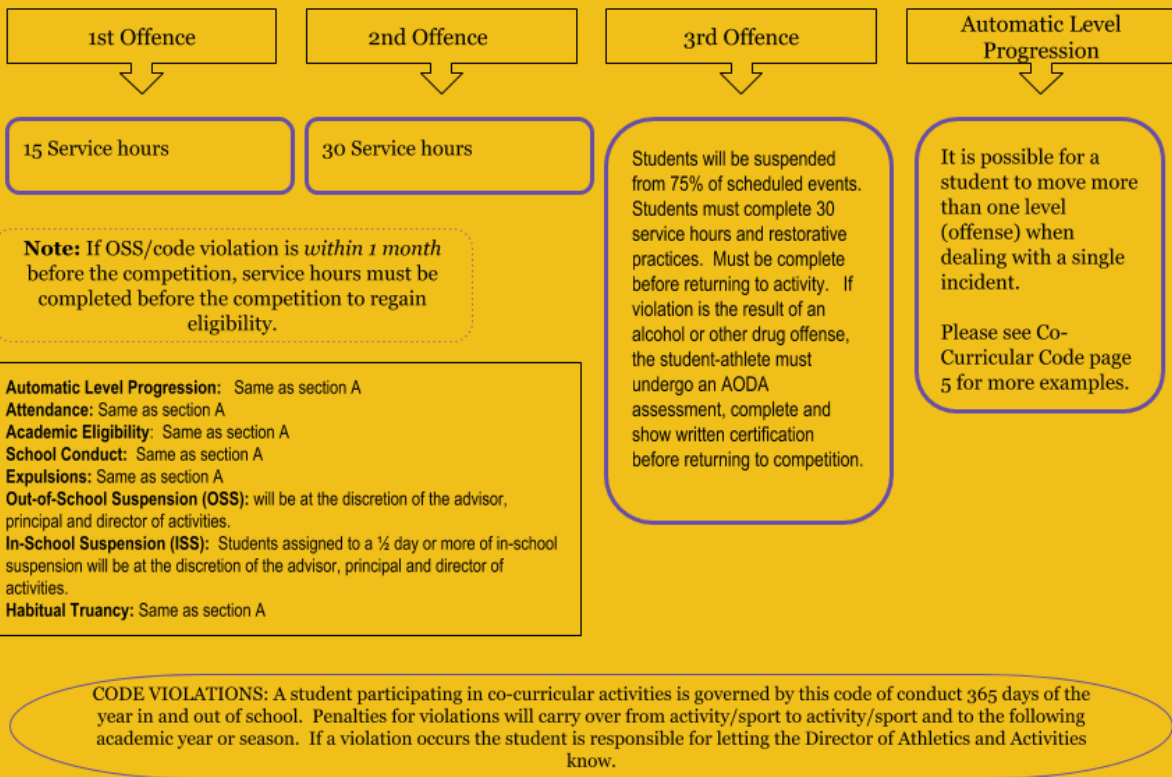
Expulsions: Same as listed above.

Out-of-School Suspension (OSS): Will be at the discretion of the advisor, principal and director of activities.

In-School Suspension (ISS): Students assigned to a ½ day or more of in-school suspension will be at the discretion of the advisor, principal and director of activities.

Habitual Truancy: Same as listed above.

Section B and Section C: Other Co-Curricular Activities and Special Events, Clubs and Programs -



NONDISCRIMINATION POLICY AND PROCEDURES PUBLIC NOTICE OF NONDISCRIMINATION POLICY

It is the policy of the School District of Ashland that no person may be denied the benefits of, or be discriminate against in any curricular, extra-curricular, pupil service, recreationa, or other program or activity because of the person’s sex, race, national origin, ancestry, creed, pregnancy, marital or prenatal status, sexual orientation or physical, mental, emotional, or learning disability or handicap as required by (Sec 118.31) Wis. Stat. This policy also prohibits discrimination as defined by the Title IX of the Education Amendments of 1972 (sex), Title VI or the Civil Rights Act of 1964 (race and natinoal origin), and Sec 504 of the Rehabilitation Act of 1973 (handicap).